



INVITATION TO BID

FOR

UNIFORMS

BID NUMBER 2022-UNIFORMS

**LEON COUNTY SHERIFF'S OFFICE
LEON COUNTY, FLORIDA**

Release: April 8, 2022
Bid Title: Uniforms
Bid No: 2022-Uniforms
Bid Deadline: April 28, 2022
Location: Leon County Sheriff's Office Procurement Division
2825 Municipal Way Tallahassee, FL 32304

GENERAL CONDITIONS

To ensure acceptance of your bid, please follow these instructions:

BIDDER INSTRUCTIONS:

Bidders are expected to examine the specifications, delivery schedule, freight requirements, bid prices and extensions and all general and special conditions of the bid prior to submission. In case of error in price extension, the unit price will govern. Bids may be submitted in person, by mail or another carrier.

INFORMATION:

Questions pertaining to bid procedures or regarding the specifications should be addressed to Brandy Coxwell, Procurement Director, E-mail: coxwellb@leoncountyfl.gov

SPECIAL ACCOMMODATION:

Any person requiring a special accommodation at the bid opening because of a disability should call the Leon County Sheriff's Office Procurement Division at (850) 606-3211 at least five (5) workdays prior to the Bid opening. If you are hearing or speech impaired, please contact the Procurement Division by calling the Leon County Sheriff's Office using the Florida Relay Service which can be reached at 1(800) 955-8771 (TDD).

ADDENDA TO SPECIFICATIONS:

If any addenda are issued after the initial SPECIFICATIONS listed in this document are released, the Sheriff's Office will post the addenda on the Leon County Sheriff's Office website at <https://leoncountysoc.com/departments/administration/purchasing-opportunities>

It is the responsibility of the Bidder prior to submission of any bid to check the above website or contact the Leon County Sheriff's Office Procurement Division at (850) 606-3211 to verify any addenda issued. The receipt of all addenda must be acknowledged on the bid response sheet. Only those communications which are in writing may be considered as a duly authorized expression.

REJECTION OF BIDS:

The Leon County Sheriff’s Office reserves the right to reject any and/or all bids when such rejection is in the best interest of the Leon County Sheriff’s Office.

PURPOSE:

The intent of this Invitation to Bid is to obtain bids from bidders to furnish the Leon County’s Sheriff’s Office uniforms according to the specifications contained herein. Quantities on the pricing page depict the Leon County Sheriff’s Office actual annual requirements. These quantities **WILL NOT** be ordered at one time. Orders will be placed by the Sheriff’s Office on an “as needed” basis, throughout the year and may fluctuate based upon the needs of the Sheriff’s Office. In addition, other uniform items may be added and/or deleted throughout the duration of the Contract. Items added during the term of the Contract, will be priced by mutual agreement between the Contractor and the Leon County Sheriff’s Office. The Leon County Sheriff’s Office anticipates awarding a three (3) year Contract with two (2), one (1) year renewal options for a maximum five (5) year contract.

SCHEDULE OF EVENTS:

Below in Table 1 is the current schedule of the events that will take place as part of this solicitation. The sheriff’s office reserves the right to make changes or alterations to the schedule as the sheriff’s office determines is in the best interests of the public. If any changes to the Schedule of Events are made, the sheriff’s office will post the changes on the Leon County Sheriff’s Office website. It is the responsibility of interested persons and parties to review the Purchasing website to stay informed of the Schedule of Events or addenda issued. The website address is:

<https://leoncountysos.com/departments/administration/purchasing-opportunities>

Schedule of Events

Date and Time EST	Event
4/8/22	Release of invitation to bid
4/15/22 at 2:00pm	QUESTIONS/INQUIRES DEADLINES: Date and time by which questions and inquiries regarding the ITB must be received by the Leon County Sheriff’s Office
4/22/22 at 2:00pm	BID SUBMISSION DUE DATE: Date and time by which Bid submissions must be received by the Leon County Sheriff’s Office, Procurement Division, located at 2825 Municipal Way Tallahassee, FL 32304
4/28/22 at 9:00am	BID OPENING: 2825 Municipal Way Tallahassee, FL 32304 Procurement Building
4/29/22	Award of contract

BID INFORMATION AND CLARIFICATION

Questions pertaining to bid procedures or regarding the specifications should be addressed by email to Brandy Coxwell, Procurement Director, at coxwellb@leoncountyfl.gov

Each bidder shall examine the solicitation documents carefully; and no later than the last day for questions listed in schedule of events, shall make a written request to the sheriff's office for interpretations or corrections of any ambiguity, inconsistency or error which may be discovered. All interpretations or corrections will be issued as addenda. The sheriff's office will not be responsible for oral clarifications. No negotiations, decisions or actions shall be initiated or executed by the proposer because of any discussions with any sheriff's office employee prior to the opening of proposals. Only those communications which are in writing from the sheriff's office may be considered as a duly authorized expression on the behalf of the sheriff's office. Also, only communications from firms which are in writing and signed will be recognized by the sheriff's office as duly authorized expressions on behalf of proposers.

ADDENDA TO SPECIFICATIONS

If any addenda are issued after the initial specifications are released, the sheriff's office will post the addenda on the Leon County Sheriff's Office website at:

<https://leoncountysoc.com/departments/administration/purchasing-opportunities>

It is the responsibility of the bidder prior to submission of any bid to check the above website or contact the Leon County Sheriff's Office Procurement Division at (850) 606-3211 to verify any addenda issued. The receipt of all addenda must be acknowledged on the bid response sheet.

PROHIBITED COMMUNICATIONS

Any form of communication, except for written correspondence with the procurement division requesting clarification or asking questions, shall be prohibited regarding a particular request for proposal, request for qualification, bid, or any other competitive solicitation between:

1. Any person or person's representative seeking an award from such competitive solicitation.

and

2. Any Leon County Sheriff's Office staff, or any county employee authorized to act on behalf of the Leon County Sheriff's Office to award a particular contract.

For the purpose of this section, a person's representative shall include, but not be limited to, the person's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the person.

The prohibited communication shall be in effect as of the release of the competitive solicitation and terminate at the time the sheriff's office, awards or approves a contract, rejects all bids or responses, or otherwise takes action which ends the solicitation process.

The provisions of this section shall not apply to oral communications at any public proceeding, including pre-bid conferences, oral presentations before selection committees, contract negotiations during any public meetings, presentations made to the sheriff's office, and protest hearings. Further, the provisions of this section shall not apply to contract negotiations between any employee and the intended awardee, any dispute resolution process following the filing of a protest between the person filing the protest and any employee, or any written correspondence with any county employee, unless specifically prohibited by the applicable competitive solicitation process.

The penalties for an intentional violation of this article shall be those specified in 125.69(1), Florida Statutes, as amended, and shall be deemed supplemental to the penalties set forth in Section 1-9 of the Code of Laws, Leon County, Florida.

REGISTRATION

Bidders must provide companies W-9 to include FIN or Social Security number and address as part of the bid package.

PREPARATION AND SUBMISSION OF BID

Each bidder shall submit bid prices and other requested information, on the proper forms attached in this packet and in the manner herein prescribed. Any erasures or other corrections in the bid must be explained or noted over the signature of the bidder. Bids containing any conditions or irregularities of any kind may be rejected by the sheriff's office. All bids must be submitted in a sealed envelope or other appropriate container. Facsimiles will not be accepted. It is the intention of the sheriff's office to award this bid based on the low total bid price and/or other criteria herein contained meeting all specifications.

WITHDRAWAL OF BIDS:

Bids may be withdrawn by written request received from bidders prior to the time fixed for opening. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

RECEIPT AND OPENING OF BIDS:

Bids will be opened publicly at the time and place stated in the invitation to bid. The person whose duty it is to open them will decide when the specified time has arrived, and no bids received thereafter will be considered. No responsibility shall be attached to any person for the premature opening of a bid not properly addressed and identified. At the time fixed for the opening of bids, the bids will be made public and will be posted on the Leon County Sheriff's Office website at: <https://leoncountysoc.com/departments/administration/purchasing-opportunities>

Sealed bids or replies received by the sheriff's office pursuant to a competitive solicitation are exempt from public records requirements until such time as the sheriff's office posts an intended decision or until 30 days after opening of the documents, whichever is earlier.

AWARD OF BIDS:

The bid will be awarded to the lowest responsive, responsible bidder. The sheriff's office reserves the right to waive any informality in bids and to award a bid in whole or in part when either or both conditions are in the best interest of Leon County Sheriff's Office.

Notice of the intended award will be given by posting a Notice of Intended Award on the Leon County Sheriff's Office website at: <https://leoncountysoc.com/departments/administration/purchasing-opportunities> .

AGREEMENT:

After the bid award, the sheriff's office, at its discretion, will prepare a purchase order or an agreement that specifies the terms and conditions resulting from the award of this bid. Every procurement for contractual services shall be evidenced by a written agreement. The awarded Bidder will have ten calendar days after receipt to acknowledge the purchase order or execute the agreement.

The performance of sheriff's office of any of its obligations under the purchase order or agreement shall be subject to, and contingent upon, the availability of funds lawfully expendable for the purposes of the purchase order or agreement for the current and any future periods provided for within the bid specifications.

The sheriff's office shall make payments to the Contractor within forty-five (45) days of submission and approval of invoice for services. The form of payment for this contract will be through issued purchase order and a check upon receipt and approval of invoices.

BID PROTEST:

Any bid award recommendation may be protested on the grounds of irregularities in the specifications, bid procedure, or the evaluation of the bid. Such notice of intent of bid protest shall be made in writing to the Purchasing Director within 72 hours after receipt of the intended recommendation of award and the protestor shall file a formal written bid challenge within 10 days after the date in which the notice of intent of bid protest has been submitted. Failure to file a notice of intent of bid protest or failure to file a formal written bid protest shall constitute a waiver of all rights granted under this section. At the time fixed for the opening of bids, the contents of the Bid Form will be made public for the information of Bidders and other interested parties, who may be present either in person or by representatives.

OCCUPATIONAL LICENSES AND REGISTRATIONS

If the bidder is operating under a fictitious name as defined in Section 865.09, Florida Statutes, proof of current registration with the Florida Secretary of State shall be submitted with the bid. A business formed by an attorney actively licensed to practice law in this state, by a person actively licensed by the Department of Business and Professional Regulation or the Department of Health for the purpose of practicing his or her licensed profession, or by any corporation, partnership, or other commercial entity that is actively organized or registered with the Department of State shall submit a copy of the current licensing from the appropriate agency and/or proof of current active status with the Division of Corporations of the State of Florida or such other state as applicable.

Failure to provide the above required documentation may result in the bid being determined as non-responsive.

TERMINATION:

The Leon County Sheriff's Office may terminate this agreement without cause, by giving the contractor thirty (30) days written notice of termination. Either party may terminate this agreement for cause by giving the other party hereto thirty (30) days written notice of termination. The sheriff's office shall not be required to give contractor such thirty (30) day written notice if, in the opinion of the sheriff's

office, the contractor is unable to perform its obligations hereunder, or if in the opinion of the sheriff's office, the services being provided are not satisfactory. In such case, the sheriff's office may immediately terminate the agreement by mailing a notice of termination to the seller.

MINORITY/WOMEN BUSINESS ENTERPRISE PARTICIPATION:

- A. Minority Business Enterprise (MBE) and Women (WBE) Business Enterprise Requirements
 - 1. The purpose of the Minority and Women-Owned Business Enterprise (MWBE) Program is to effectively communicate Leon County Sheriff's Office procurement and contracting opportunities, through enhanced business relationships, to end disparity and to increase participation opportunities for certified minority and women-owned business enterprises in a competitive environment.
 - 2. The term Certified Minority Women Business Enterprise (MWBE) is defined as Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) firms certified by Leon County, the City of Tallahassee, or the State of Florida. Certification from government entities outside of the State of Florida will also be accepted.
 - 3. If bidding company is a certified MBE or WMBE provide supporting documents in bid submission package.
 - 4. The Leon County Sheriff's Office reserves the right to request additional supporting documentation at any time. Failure to provide supporting documentation when requested shall deem your bid as non-responsive.

LOCAL PREFERENCE IN PURCHASING AND CONTRACTING

- A. Preference in bidding. In purchasing of, or letting of contracts for procurement of, personal property, materials, contractual services, and construction of improvements to real property or existing structures in which pricing is the major consideration, the authorized purchasing authority of the Leon County Sheriff's Office may give a preference to local businesses in making such purchase or awarding such contract, as follows:
 - 1. Individuals or firms which have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all of the criteria for a local business as set forth in this article, shall be given a preference in the amount of five percent of the bid price.
 - 2. Individuals or firms which do not have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all of the criteria for a local business as set forth in this article, shall be given a preference in the amount of three percent of the bid price.
- B. Local business definition. For purposes of this section, "local business" shall mean a business which:
 - 1. Has had a fixed office or distribution point located in and having a street address within Leon, Gadsden, Wakulla, or Jefferson County for at least six (6) months immediately prior to the issuance of the request for competitive bids by the Leon County Sheriff's Office; and

2. Holds any business license required by the County, and, if applicable, the City of Tallahassee; and
 3. Is the principal offeror who is a single offeror; a business which is the prime contractor and not a subcontractor; or a partner or joint ventures submitting an offer in conjunction with other businesses.
- C. Certification. Any bidder claiming to be a local business as defined, shall so certify in writing to the Procurement Division. The certification shall provide all necessary information to meet the requirements of above. The Local Vendor Certification Form is enclosed. The procurement director shall not be required to verify the accuracy of any such certifications and shall have the sole discretion to determine if a bidder meets the definition of a "local business."

UNAUTHORIZED ALIEN(S):

The Contractor agrees that unauthorized aliens shall not be employed nor utilized in the performance of the requirements of this solicitation. The sheriff's office shall consider the employment or utilization of unauthorized aliens a violation of Section 274A(e) of the Immigration and Naturalization Act (8 U.S.C. 1324a). Such violation shall be cause for unilateral termination of this Agreement by the sheriff's office. As part of the bid response to this solicitation, please complete and submit the attached form AFFIDAVIT CERTIFICATION IMMIGRATION LAWS.

PUBLIC ENTITY CRIMES STATEMENT

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. By submission of a proposal in response to this document, the vendor certifies compliance with the above requirements as stated in Section 287.133, Florida Statutes.

MANUFACTURERS' BRAND NAME

Manufacturers' names, trade names, brand names, information and/or catalog numbers listed in the specification are not to be substituted.

IDENTICAL TIE BIDS

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Leon County Sheriff's Office for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

ETHICAL BUSINESS PRACTICES:

- A. Gratuities. It shall be unethical for any person to offer, give, or agree to give any sheriff's office employee, or for any sheriff's office employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or performing in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, subcontract, or to any solicitation therefor.
- B. Kickbacks. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
- C. The sheriff's office reserves the right to deny award or immediately suspend any contract resulting from this bid pending final determination of charges of unethical business practices. At its sole discretion, the sheriff's office may deny award or cancel the contract if it determines that unethical business practices were involved.

TIME AND LIQUIDATED DAMAGES

The time of proposed delivery must be stated in definite terms. If time of delivery for different goods and/or services varies, the bidder shall so state.

Bidder agrees to fill orders placed within fifteen (15) business days, except for special orders.

If orders are not received within the fifteen (15) business days, a penalty in the amount of ten percent (10%) for the total order per day, per order, for every day the order is not filled, beyond the fifteen (15) business days.

Bidder will not be responsible for circumstances beyond its control caused by the manufacturer of the uniform with credible evidence of such manufacturer caused delay. If such circumstances arise that will delay delivery, bidder will immediately inform us and provide details of the special circumstances. This section shall apply to common sizes that are stocked by the bidder and does not apply to special orders. The common sizes are as followed.

AUDITS, RECORDS, AND RECORDS RETENTION

The Contractor agrees:

1. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the sheriff's office under this contract.
2. To retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit

findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

3. Upon completion or termination of the contract and at the request of the sheriff's office, the contractor will cooperate with the sheriff's office to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph 1& 2 above.
4. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by federal, state, or other personnel duly authorized by the sheriff's office.
5. Persons duly authorized by the sheriff's office and federal auditors, pursuant to 45 CFR, Part 92.36(l)(10), shall have full access to and the right to examine any of provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.
6. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.
7. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE LEON COUNTY SHERIFF'S OFFICE RECORDS MANAGEMENT SECTION AT: 850-606-3317 OR LCSO_Public_Records@leoncountyfl.gov**

WARRANTIES

Bidder will warrant title to all goods sold as provided for in Section 672, Florida Statutes.

INDEMNIFICATION

The contractor agrees to indemnify, defend, and hold harmless the sheriff's office, its officials, officers, employees, and agents, from and against all claims, damages, liabilities, losses, costs, or suits of any nature whatsoever arising out of, because of, or due to any acts or omissions of the contractor, its delegates, employees, and agents, arising out of or under this agreement, including reasonable attorney's fees. The sheriff's office may, at its sole option, defend itself or require the contractor to provide the defense. The contractor acknowledges that ten dollars (\$10.00) of the amount paid to the contractor is sufficient consideration for the contractor's indemnification of the Leon County Sheriff's Office.

PENALTIES

BIDS MAY BE REJECTED AND/OR Bidder(S) DISQUALIFIED FOR THE FOLLOWING REASONS:

1. Consistent failure to respond to bid invitation for three (3) consecutive instances.
2. Failure to update the information on file including address, product, service or business descriptions.

3. Failure to perform according to contract provisions.
4. Conviction in a court of law of any criminal offense in connection with the conduct of business.
5. Clear and convincing evidence of a violation of any federal or state anti-trust law based on the submission of bids or proposals, or the awarding of contracts.
6. Clear and convincing evidence that the bidder has attempted to give a sheriff's office employee a gratuity of any kind for the purpose of influencing a recommendation or decision in connection with any part of the sheriff's office's purchasing activity.
7. Other reasons deemed appropriate by the Leon County Sheriff's Office.

TERMS AND CONDITIONS:

The Leon County Sheriff's Office objects to and shall not consider any additional terms or conditions submitted by a bidder, including any appearing in documents attached as part of a bidder's response. In submitting its bid response, a bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with terms and conditions, including those specifying information that must be submitted with a bid response, shall be grounds for rejecting a bid response or placing a bidder in default.

1. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Sheriff or his/her authorized representative(s). The Contractor shall not comply with requests and/or orders issued by other than the Sheriff or his/her authorized representative(s) acting within their authority for the Sheriff's Office. Any change to the Contract must be approved in writing by the Purchasing Manager and the Contractor.

2. Contract Period

The term of this agreement shall be for 3 years from the effective date with the option for (2) extensions of additional (1) year periods.

Any renewal shall be based on the same terms and conditions as the initial term except for the price or rates. Initial prices or rates and subsequent renewal prices or rates are guaranteed for a minimum of twelve (12) months. Any increase in prices or rates after the initial term or any renewal term shall be limited to the prior year's increase in the Consumer Price Index for Apparel (CPI-U) (unadjusted for seasonal changes) for the current twelve (12) month period.

Notice of intent to renew will be given to the Contractor in writing by the Leon County Sheriff's Office, normally ninety (90) days before the expiration date of the current Contract.

3. Contract Quantities

The quantities specified in this Contract are estimated only. They may not indicate the actual quantity which will be ordered, since such volume will depend upon requirements which develop during the Contract period. Quantities shown shall not be construed to represent any amount which the Leon County Sheriff's Office shall be obligated to purchase under the Contract or relieve the Contractor of its obligation to fill all orders placed by the Leon County Sheriff's Office.

4. Uniform Quality

The Contractor shall guarantee that all items and or substitution items as approved by the Sheriff's Office will be available during the entire Contract period. Individual garments shall be identical in color and quality. Trimmings, linings, and buttons shall be of exact style, color and quality and the

stitching, stitching placement, style and size of pockets, flaps and all other details shall be identical.

5. Placement of Orders

Orders will be placed on an "as needed" basis by an official Leon County Sheriff's Office Purchase Order.

6. Delays

If delay is foreseen, the Contractor shall give immediate written notice to the Division of Procurement. The Contractor must keep the Leon County Sheriff's Office advised at all times of status of order. Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the Division of Procurement to purchase supplies elsewhere and charge full increase in cost and handling to defaulting Contractor.

7. Ordering, Invoicing and Payment

All uniform orders under this Contract shall be placed on a Leon County Sheriff's Office issued Purchase Order.

Upon delivery and acceptance of the uniforms, the Contractor shall submit an invoice detailing the appropriate charges.

Upon receipt of invoice and final inspection and acceptance of the equipment, the Leon County Sheriff's Office will render payment. Invoices shall be submitted to: lcs.accounts.payable.invoices.list@leoncountyfl.gov

All such invoices will be paid within forty-five (45) days by the Leon County Sheriff's Office unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Contractor shall provide complete cooperation during any such investigation.

Individual Contractors shall provide their social security numbers; and proprietorships, partnerships, and corporations shall provide their federal employer identification number on the pricing form.

8. Termination

Subject to the provisions below, this Contract may be terminated by the Leon County Sheriff's Office upon thirty (30) days advance written notice to the Contractor; but if any work or service hereunder is in progress, but not completed as of the date of termination, then the Contract may be extended upon written approval of the Leon County Sheriff's Office until said work or services are completed and accepted.

SPECIFICATIONS

The Leon County Sheriff's Office

<u>Brand</u>	<u>Item #</u>	<u>Color</u>	<u>Description</u>	<u>Material</u>	<u>Sizes</u>	<u>Items to be included</u>
Spiewak	SU310ZM	020 Spruce green	Men's short sleeve uniform shirt	100% polyester Sorbtek	14.5-18.5 whole and half, 19/19.5, 20/20.5,	Price to include agency shoulder patches on both sleeves

					21/21.5, 22/22.5	
Spiewak	SU311ZM	020 Spruce green	Ladies short sleeve uniform shirt	100% polyester Sorbtek	30-48	Price to include agency shoulder patches on both sleeves
Spiewak	SU315ZM	020 Spruce green	Men's long sleeve uniform shirt	100% polyester Sorbtek	14.5-18.5 whole and half, 19/19.5, 20/20.5, 21/21.5, 22/22.5	Price to include agency shoulder patches on both sleeves
					Sleeves: 30/31, 32/33, 34/35, 36/37, 38/39	Price to include agency shoulder patches on both sleeves
Spiewak	SU316ZM	020 Spruce green	Ladies long sleeve uniform shirt	100% polyester Sorbtek	30-48	Price to include agency shoulder patches on both sleeves
Spiewak	SU315ZM	068 White	Men's long sleeve uniform shirt	100% polyester Sorbtek	14.5-18.5 whole and half, 19/19.5, 20/20.5, 21/21.5, 22/22.5	Price to include agency shoulder patches on both sleeves
					Sleeves: 30/31, 32/33, 34/35, 36/37, 38/39	Price to include agency shoulder patches on both sleeves
Spiewak	SU316ZM	068 White	Ladies long sleeve uniform shirt	100% polyester Sorbtek	30-48	Price to include agency shoulder patches on both sleeves
Spiewak	SU322N	020 Spruce green	Men's 4 pocket pant with 1" set-in out seam stripe	100% polyester Sorbtek	28-58 even, 31-37 odd	Price to include inseam hem
Spiewak	SU322N	020 Spruce green	Ladies 4 pocket pant with 1" set-in out seam stripe	100% polyester Sorbtek	2-28	Price to include inseam hem
Spiewak	SCRPP93	020 Spruce green	Men's tactical outer carrier	100% polyester Sorbtek faced	XS-6XL reg, XS-2XL short, M-6XL long	Price to include name embroidered on name stripe

Spiewak	SCRPP93	020 Spruce green	Ladies' tactical outer carrier	100% polyester Sorbtek faced	30-48 short, reg, long	Price to include name embroidered on name stripe
Spiewak	SBLPP30	020 Spruce green	Men's short sleeve base layer polo	100% polyester Sorbtek upper, 100% polyester mesh lower	XXS-6XL	Price to include agency shoulder patches on both sleeves
Spiewak	SBLPP31	020 Spruce green	Ladies short sleeve base layer polo	100% polyester Sorbtek upper, 100% polyester mesh lower	30-48	Price to include agency shoulder patches on both sleeves
Spiewak	SBLPP35	020 Spruce green	Men's' long sleeve base polo	100% polyester Sorbtek upper, 100% polyester mesh lower	XS-6XL , Sleeve 32/33, 34/35, 36/37	Price to include agency shoulder patches on both sleeves
Spiewak	SBLPP36	020 Spruce green	Ladies long sleeve base polo	100% polyester Sorbtek upper, 100% polyester mesh lower	30-48	Price to include agency shoulder patches on both sleeves
Spiewak	S309VR	062 ANSI class 3 yellow/black	Reversible long raincoat with detachable hood		XS-6XL	Price to include Screen print on both sides
Spiewak	S318ZXV	003 ANSI class 3 yellow/black	Reversible softshell jacket with hood		XS-6XL reg, XS-2XL short, M-6XL long	Price to include Screen print on HiVis side
Spiewak	S327	003 Black	Tactical fleece jacket		XS-6XL Reg, M-6XL Long	Price to include agency shoulder patches
Spiewak	S3616	003 Black	Shell jacket		XS-6XL Reg, M-6XL Long	Price to include agency shoulder patches
Spiewak	S912S	062 ANSI 207 yellow	Airflow reflective traffic vest		M(XS, S, M), 2XL (L,XL,2XL), 4XL (3XL, 4XL)	Price to include screen print
Propper	F5322	All colors	Men's snag free polo	100% polyester	XS-5XL	Price to include embroidery
Propper	F5362	All Colors	Men's long sleeve snag free polo	100% polyester	XS-5XL	Price to include embroidery
Propper	F5329	All colors	Ladies snag free polo	100% polyester	S-4XL	Price to include embroidery
5.11	74369	All colors	Men's tactical stryke pants with flexnac	65% polyester, 35% cotton	38-58, Inseams 30,32,34,36	Price to include hem
5.11	64386	All colors	Ladies tactical stryke pants with flexnac	65% polyester, 35% cotton	0-20, Inseam 30,32,34,36	Price to include hem

BID CHECKLIST

Please submit the items on the following list and any other items required by any section of this invitation for bids. The checklist is provided as a courtesy and may not be inclusive of all items required within this invitation for bids.

- _____ Completed Bid Response Sheet with Manual Signature
- _____ MBE or WMBE certification if applicable
- _____ Company W9 including FIN or SSN and address

BID RESPONSE SHEET

The Leon County Sheriff's Office reserves the right to accept or reject any and/or all bids in the best interest of the sheriff's office.

Brandy Coxwell
Procurement Director

This bid is submitted by the below named firm/individual by the undersigned authorized representative.

By _____
(Firm Name)

_____ (Authorized Representative)

_____ (Print or Typed Name)

Address _____

Telephone _____

E-mail Address _____

ACKNOWLEDGEMENT:

Addenda #1 dated _____
Addenda #2 dated _____
Addenda #3 dated _____

Bid Price: _____

Leon County Sheriff's Office

Procurement Division
2825 Municipal Way
Tallahassee, FL 32304

PRICE SHEET

The Firm Of: _____

Address: _____

FEIN: _____

NOTICE TO BIDDER: The following required uniforms shall be provided according to the contract terms and conditions contained herein.

1. Spiewak, #SU310ZM, Spruce green – Men's short sleeve uniform shirt _____/ea
2. Spiewak, #SU311ZM, Spruce green– Ladies short sleeves uniform shirt _____/ea
3. Spiewak, #SU315ZM, Spruce green – Men's long sleeve uniform shirt _____/ea
4. Spiewak, #SU316ZM, Spruce green – Ladies long sleeve uniform shirt _____/ea
5. Spiewak, #SU315ZM, White – Men's long sleeve uniform shirt _____/ea
6. Spiewak, #SU316ZM, White – Ladies long sleeve uniform shirt _____/ea
7. Spiewak, #SU322N, Spruce green – Man's 4 pocket pant w/1" set-in out seam strip (black)
_____/ea
8. Spiewak, #SU322N, Spruce green – Ladies 4 pocket pants w/1" set-in out seam strip (black)
_____/ea
9. Spiewak, #SCRPP93, Spruce green – Men's tactical outer carrier _____/ea
10. Spiewak, #SCRPP93, Spruce green – Ladies tactical outer carrier _____/ea
11. Spiewak, #SBLPP30, Spruce green – Men's short sleeve base layer polo _____/ea

12. Spiewak, #SBLPP31, Spruce green – Ladies short sleeve base layer polo _____/ea
13. Spiewak, #SBLPP35, Spruce green – Men’s long sleeve base layer polo _____/ea
14. Spiewak, #SBLPP36, Spruce green – Ladies long sleeve base layer polo _____/ea
15. Spiewak, #S309VR, Yellow/Black – Reversible long raincoat _____/ea
16. Spiewak, #S318ZXV, Yellow/Black – Reversible softshell jacket _____/ea
17. Spiewak, #S327, Black - Fleece jacket _____/ea
18. Spiewak, #S3616, Black – Shell jacket _____/ea
19. Spiewak, #912S, Yellow – Airflow reflective traffic vest _____/ea
20. Propper, #F5322, All colors – Men’s short sleeve snag free polo _____/ea
21. Propper, #F5362, All colors – Men’s long sleeve snag free polo _____/ea
22. Propper, #F5329, All colors – Ladies short sleeve snag free polo _____/ea
23. 5.11, #74369, All colors – Men’s tactical stryke pants w/flectac _____/ea
24. 5.11, #64386, All colors – Ladies tactical stryke pants w/flectac _____/ea